



2012 CLIENT REGISTRATION

Client Name _____ **Parent/Guardian** _____

Preferred Phone _____ Home _____ Work _____ Cell _____ Email _____

**CLASSES FILL FOR THE WHOLE YEAR ON A "FIRST COME, FIRST SERVED" BASIS.
 THIS REGISTRATION FORM IS ALL YOU NEED TO HOLD A SPOT FOR SESSIONS REQUESTED.**

Before the Session Payment Due Date, which is two weeks before the start of class, we must receive all required paperwork listed at the top of page 2 of this form or your client *will be removed from classes.*

If Therapeutic Riding is unavailable for a client based upon the horses' limitations or availability, Carriage Driving may be an alternative; check with us. If you are interested in Hippotherapy in addition to or instead of Therapeutic Riding or Carriage Driving, call us.

<u>Session I:</u> Begins week of 1/9, Ends week of 2/27	<u>Session II:</u> Begins week of 3/26, Ends week of 5/14
<u>Session III:</u> Begins week of 6/11, Ends week of 7/30	<u>Session IV:</u> Begins week of 8/27, Ends week of 10/15

-Clients will be placed in their classes according to your preferred time and the best client mix for the rider.

-Carriage Driving clients will be allowed 1 session only – please select your top 2 choices.

-Hippotherapy clients will be contacted each session to secure continuing participation.

-Your class confirmations and invoice will be sent out by e-mail one month before you are scheduled to ride. You will not be contacted by the office unless your preferred classes are not available.

Although we will try to schedule as you have requested, *we cannot guarantee that you will receive the sessions, days or times you have circled.*

Please list any times that **absolutely will not** work for you: _____

Sign up for two Sessions, you may only receive one:

CIRCLE YOUR PREFERENCE

Site	Session Offered	Class Type	Day	Time
Minnetonka	II, III, IV	Hippotherapy	Monday	<i>Daytime only – call for schedule</i>
	II, III, IV	Hippotherapy	Wednesday	<i>Daytime only – call for schedule</i>
	II, III, IV	Riding	Monday	6:00 pm– 45min 7:00 pm– 45min 8:00 pm– 45min
	II, III, IV	Early Childhood	Tuesday	9:00 am 9:45 am 10:30 am 11:15 am
	II, III, IV	Riding	Tuesday	6:00 pm – 45min 7:00 pm– 45min 8:00 pm– 45min
	II, III, IV	Riding	Wednesday	6:00 pm – 45min 7:00 pm– 45min 8:00 pm– 45min
	II, III, IV	Riding	Thursday	6:00 pm– 45min 7:00 pm– 45min 8:00 pm– 45min
	II, III, IV	Riding	Saturday	9:30 am– 45min 10:30 am– 45min 11:30 am– 45min
Delano	I, II, III, IV	Hippotherapy	Monday	<i>Daytime only – call for schedule</i>
	II, III, IV	Carriage Driving	Monday	6:30 pm 7:15 pm 8:00 pm
	I, II, III, IV	Riding	Wednesday	6:00 pm– 45min 7:00 pm– 45min 8:00 pm– 45min
Stillwater	II, III, IV	Riding	Wednesday	6:00 pm– 45min 7:00 pm– 45min 8:00 pm– 45min
U of M	I, II, III, IV	Hippotherapy	Tuesday	<i>Daytime only – call for schedule</i>
	I, II, III, IV	Hippotherapy	Friday	<i>Daytime only – call for schedule</i>
	I, II, III, IV	Riding	Monday	6:00 pm – 45min 7:00 pm– 45min 8:00 pm– 45min
	I, II, III, IV	Riding	Tuesday	6:00 pm – 45min 7:00 pm– 45min 8:00 pm– 45min
	I, II, III, IV	Riding	Wednesday	6:00 pm – 45min 7:00 pm– 45min 8:00 pm– 45min
	I, II, III, IV	Riding	Thursday	6:00 pm – 45min 7:00 pm– 45min 8:00 pm– 45min

Possible new location in New Germany! Check here if interested:

WE CAN RIDE



P.O. Box 1102
MINNETONKA, MN 55345
(952) 934-0057
FAX: (952) 974-9688
WWW.WECANRIDE.ORG

DATE RECEIVED _____

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RIDING GOALS FOR 2012:

BEFORE THE PAYMENT DUE DATE YOU MUST RETURN:

- (1) 2012 Client Registration
- (2) 2012 Client Medical History
- (3) 2012 Authorization for Emergency Medical Treatment
- (4) 2012 Specialty Forms (e.g. Spina Bifida Information, *physician-completed* Down Syndrome AAI, Seizure Information), if applicable and included in your Registration materials.
- (5) 2012 Liability Release
- (6) Full Payment for the session

POLICIES AND PROCEDURES

- 1. LOSS OF CLASS PARTICIPATION.** We Can Ride may remove a Client from participation: (a) if there are more than two no-shows for class per Session, (b) payment arrangements have not been made on an outstanding balance; (c) yearly required paperwork has not been turned in to the office; (d) our instructors and/or therapists believe that participation would be contraindicated. See your Client Handbook or call for more information about our policies.
- 2. ANNUAL MEMBERSHIP FEE.** In order to register for classes with we can Ride, you must pay an annual membership fee of \$30.00. Annual membership entitles you to vote at the Organization's Annual Meeting and receive our Newsletter.
- 3. BILLING INFORMATION.** The lesson fee for an eight-week Session of Therapeutic Riding group class or Carriage Driving class is **\$320.00**. The lesson fee for an eight-week Session of Hippotherapy is **\$1,280.00**.
- 4. CANCELLATION POLICY.** You must notify We Can Ride of a Session cancellation at least two weeks prior to the start of the Session. We reserve the right to charge you for a cancelled session if less than two weeks notice is given.
- 5. CONFIDENTIALITY.** We Can Ride is bound by confidentiality requirements of state and federal law and of the Hennepin County Home School and does not disclose confidential client information without permission. All clients, parents, guardians and other caregivers agree to abide by the Hennepin County Home School confidentiality rules, including but not limited to the ban on taking pictures of Home School residents.
- 6. RESPONSIBILITY FOR PAYMENT.** I hereby acknowledge that I am ultimately responsible for all charges applied to my account **whether or not covered by insurance**. I further acknowledge that I have read and understood the Payment Policy Notice.

Client Name _____ **Payor** _____

Billing Address _____ **Payor Preferred Phone** _____

City/Zip _____ **E-mail Address** _____

SIGNATURE _____ **X** _____ DATE _____

RELATIONSHIP TO CLIENT _____

BOTH SIDES OF THIS FORM MUST BE COMPLETED IN FULL



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2012 Session Dates

Please keep for your own records

Mondays	Session I: January 9, 16, 23, 30, February 6, 13, 20, 27; Make-Up March 5 th . Session II: March 26, April 2, 9, 16, 23, 30, May 7, 14; Make-Up May 21 st . Session III: June 11, 18, 25, July 2, 9, 16, 23, 30; Make-Up August 6 th . Session IV: August 27, (September 3 rd off) Sept. 10, 17, 24, October 1, 8, 15, 22; Make-Up Oct. 29 th .
Tuesdays	Session I: January 10, 17, 24, 31, February 7, 14, 21, 28; Make-Up March 6 th . Session II: March 27, April 3, 10, 17, 24, May 1, 8, 15; Make-Up May 22 nd . Session III: June 12, 19, 26, July 3, 10, 17, 24, 31; Make-Up August 7 th . Session IV: August 28, September 4, 11, 18, 25, October 2, 9, 16; Make-Up October 23 rd .
Wednesday	Session I: January 11, 18, 25, February 1, 8, 15, 22, 29; Make-Up March 7 th . Session II: March 28, April 4, 11, 18, 25, May 2, 9, 16; Make-Up May 23 rd . Session III: June 13, 20, 27, (Off July 4 th) July 11, 18, 25, August 1, 8; Make-Up August 15 th . Session IV: August 29, September 5, 12, 19, 26, October 3, 10, 17; Make-Up October 24 th .
Thursday	Session I: January 12, 19, 26, February 2, 9, 16, 23, March 1; Make-Up March 8 th . Session II: March 29, April 5, 12, 19, 26, May 3, 10, 17, Make-Up May 24 th . Session III: June 14, 21, 28, July 5, 12, 19, 26, August 2; Make-Up August 9 th . Session IV: August 30, September 6, 13, 20, 27, October 4, 11, 18; Make-Up October 25 th .
Saturday	Session II: March 31, April 7, 14, 21, 28, May 5, 12, 19; Make-Up May 26 th . Session III: June 16, 23, 30, July 7, 14, 21, 28, August 4; Make-Up August 11 th . Session IV: September 1, 8, 15, 22, 29, October 6, 13, 20; Make-Up October 27 th .